

### 4.6 Shareholder Board

#### 4.6.1 Membership

8 Councillors including the Leader, Deputy Leader and one other Cabinet Member

No Councillor who sits on the board of a Corporate Vehicle (as defined below) can attend a Shareholder Board meeting considering that particular Corporate Vehicle.

The Chair shall be the Leader or such other Cabinet Member as the Leader shall appoint.

Substitutes: Permitted in accordance with Standing Order 31

Proportionality: By convention proportionality shall apply.

#### 4.6.2 Quorum

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#### 4.6.3 Terms of Reference

- a) To provide an effective means of governance for Corporate Vehicles and to oversee their activities.  
(A "Corporate Vehicle" will include any wholly or partly owned Council company or a limited liability partnership whereby the Council is a partner (equal or otherwise); but this definition shall not include any Trust (charitable or otherwise) whereby the Council is the Trustee.)
- b) To represent the Council's interests as shareholder or partner and to communicate the Council's views to the Corporate Vehicles, including the contribution the Corporate Vehicle can make to the achievement of the Council's strategic objectives.
- c) To safeguard the Council from excessive risk taking or poor performance by the Corporate Vehicles.
- d) To provide assurance that the Council and the Corporate Vehicles are following their legal obligations, the strategic direction and objectives which have been agreed and the Corporate Vehicles are delivering their service and appropriate financial performance, in accordance with their reported results compared to their stated business plan.
- e) To make recommendations to Cabinet as to any action which needs to be taken as shareholder or partner of any Corporate Vehicle.

- f) To consider the implications of management information that will be prepared for each Shareholder Board meeting to include:
  - Year to date Corporate Vehicle's performance report, financial report and details of significant events compared to the targets previously agreed; and
  - Any significant commercial and legal risks to the Council as shareholder or partner, highlighting the potential impact and likelihood of occurrence.
- g) To consider points (a) to (f) in relation to each Corporate Vehicle, taking into account the degree of control and influence of the Council within the Corporate Vehicle and such guidance and advice provided by Officers in relation to that Corporate Vehicle.

#### **4.6.4 Status of Meetings**

Open to the public – save in respect of Part 2 Business.

#### **4.6.5 Reports to**

Cabinet